INFINITUM

MAINTENANCE FORM

ESTATE NAME _____ UNIT/STAND NUMBER: _____
DATE:_____ TIME: _____

CONTACT INFORMATION

OWNER
Name: _____ Surname:_____
Contact Number: (cell) _____(work) _____
Email:_____ ID: _____
TENANT
Name: _____ Surname:_____
Contact Number: (cell) _____(work) _____
Email:_____ ID: _____
ESTATE AGENT
Company Name _____ Contact Person _____
Contact Number: _____

Is the problem on the: _____ Inside of the unit _____ Outside of the unit

Please elaborate:

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Signed at _____ by _____ on the _____ day of _____ 20 ___
Signature: _____ ID: _____

For office use only:
Job card number: _____
Followed up by _____ on _____
Contractor used: _ Y _ N Details:_____ Number_____

Please scan and email this document to maintenance@infinitumholdings.com or Alternatively fax this document to 086 537 3502